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GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER ::: SIVASAGAR  
(PFC BRANCH)

No. SVR/DeGS/2/2018/99

Dated Sivasagar the 28<sup>th</sup> Aug, 2019

**SHORT TENDER NOTICE**


Sealed Quotation affixing nonrefundable court fee stamp of Rs. 8.25 (Rupees eight & twenty five paise only) are hereby invited from all intending Local firms/Suppliers and Govt. Registered Suppliers or Contractors for the supply of following items as per terms and conditions given below. The same will be received by the Deputy Commissioner, Sivasagar upto 11.00 AM, 30<sup>th</sup> Aug, 2019 and the same will be opened at the same place and date in presence of bidders or their representatives and members of the committee constituted for the purpose. The intending bidders may obtain detail particulars and list of items from PFC branch of O/O the Deputy Commissioner, Sivasagar during office hours upto 30<sup>th</sup> Aug, 2019.

Items to be supplied ::

Sl No.	Item Name	Quantity
1.	Voltas 1.5 ton Split AC 3 star (Model EU-183 VCZJ)	3 nos.
2.	HP Scanjet pro 2000 S1 Sheet Feed Scanner	2 nos.

**Terms & Conditions**

1. The Deputy Commissioner, Sivasagar reserve the right to reject/accept the quotation without assigning any reason thereof.
2. Copy of Trade License, GST Registration Certificate, Pan Card to be submitted along with bid documents.
3. Bank statement for the last 6 months need to submitted with bid document.
4. Bidder should quote itemwise rate by mentioning the Brand/Company.
5. Payment for the said supply will be made only after receipt of the items and bills.
6. Legal jurisdiction of any disputes will be within Sivasagar District only.
7. Bidder should submit the bid documents in two Bids (Technical Bids and Price Bid System).
8. The rate quoted by the bidder should not be more than the MRP of the said Goods/article.
9. The bidder have to submit the Maximum Retail Price List of the company along with the Bid Document and said quoted rate shall remain valid till 31<sup>st</sup> March, 2020.
10. The selected Bidder shall have to deliver ordered quantity of Goods within 24 hours from the date of receiving the written order, failing which the undersigned reserves the right to cancel the said order without citing any reason thereof.
11. The accepted Bidder shall be entered into an agreement with the undersigned for the said supply.
12. An earnest money worth Rs. 6000/- (Six thousand only) is to be payable in favour of "DISTRICT e-GOVERNANCE SOCIETY". The earnest money of successful bidder will be retained by the D.C. office, Sivasagar as security deposit and will be returned without any interest after expiry of the agreement, if any bidder withdraws the tender or fails to execute the supply order within the given time, the earnest money will be forfeited and the firm/Supplier/ Govt. Registered Supplier may be blacklisted from future tender process in the Office of the Deputy Commissioner, Sivasagar.
13. The Bidder may bid for all items or for a single item as mentioned in serial nos.

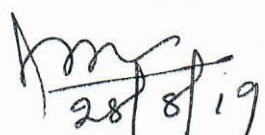
  
28/8/19  
Deputy Commissioner,  
Sivasagar

Memo No. SVR/DeGS/2/2018/99-A

Dated Sivasagar the 28<sup>th</sup> Aug, 2019

Copy to :

- 1) All the members of the concerned Committee
- 2) The DIPRO, Sivasagar. She is requested to arrange publication of tender notice at least in three leading dailies, one in English and other two in Assamese.
- 3) The DIO, NIC, Sivasagar. He is requested to upload the tender notice in the Sivasagar District Administration Website.
- 4) Notice Board of DC Office, Sivasagar.

  
28/8/19  
Deputy Commissioner,  
Sivasagar