



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, SIVASAGAR
ELECTION BRANCH

No. SVEE/54/2018/PE-2019/Videography Tender/02

Dated Sivasagar 10th March/2018

SHORT NOTICE INVITING QUOTATION

Sealed quotation are invited affixing non refundable fee stamps of Rs. 8.25 (Rupees Eight and Twenty Five) only from reputed and experienced Party/Firm for Videography and Steel Photography etc for smooth conduct of ensuing Parliamentary Election, 2019 under Sivasagar Election district.

Sl. No.	Name of Item	Unit	Rate (inclusive of all taxes)
1	Videography with capturing (16 hours/per day)	Per Day	
2	Videography with capturing (8 hours/per day)	Per Day	
3	Passport size Photograph	Per Photo	
4	Postcard size Photograph	Per Photo	

Terms and Conditions:

- The interested Firm who wish to submit quotation must have to furnish
 - Self attested copy of GST registration certificate.
 - Self attested copy of PAN Card.
 - Self attested copy of Trade License.
 - Self attested copy of Bank Account number and IFSC.
- Record documents in respect of experience of Election Related works to be furnished.
- The undersigned is not bound to accept the lowest rates and to issue work order to the lowest bidder.
- Authority is not bound to accept the lowest rate or any quotation and reserves the right to accept/reject any quotation without notice and assigning any reasons thereof.
- The payment will be made as and when fund is receive from the govt.
- The tenders will be received by the Election Branch, Deputy Commissioner's office, Sivasagar upto 1500Hrs. on 14th March/2019 and will be opened at 1610Hrs. on the same day. Intending bidders or any authorized person of the tenderer may be present during opening of the tender documents.

Deputy Commissioner
Sivasagar

Memo. No. SVEE/54/2018/PE-2019/Videography Tender/ 02

-A- Dated Sivasagar 10th March/2018

Copy to:

- The Chief Electoral Officer, Assam, Dispur Ghy-06 for favour of kind information.
- The All members of Tender Committee for information and necessary action.
- The DIPRO, Sivasagar for publishing the concise format (Detailed Notice of Advertisement enclosed herewith) at least in 2(two) local dailies news paper having maximum circulation(English & Assamese).
- The DID, NIC, Sivasagar. He is requested to upload in the district website.
- Office copy.

Deputy Commissioner,
Sivasagar

[Handwritten Signature]
10/3/19